

## NOTICE OF MEETING

### FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 2

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 2 (the "District") will hold a regular meeting on **Wednesday, September 25, 2019**, at **8:30 a.m.**, at the **William "Bill" Little Pump Station** (aka Pump Station A), **4435 Greystone Way, Sugar Land, Texas**, to discuss and, if appropriate, act upon the following items:

1. Receive public comments and questions.
2. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member or member of the public so requests, in which event, the item will be removed and placed on the Regular Agenda.
  - A. Minutes of prior Board meetings.
  - B. Financial, bookkeeping, and investment report, including payment of District's bills.
  - C. Tax assessment and collections report, including payment of tax bills.
3. Authorize auditor to conduct audit for fiscal year end September 30, 2019.
4. Additional tax assessment and collection matters, including:
  - A. Delinquent tax collection and installment agreements.
  - B. Discuss 2019 tax rate.
5. Insurance proposal for cyber liability.
6. Additional financial, bookkeeping, and investment matters, including adopt amended budget, if necessary, and approve attendance at conferences or meetings.
7. Adopt budget for fiscal year end September 30, 2020.
8. Receive storm water management program report, including conduct any necessary training and receive comments from the public.
9. General Manager matters, including:
  - A. Public communication matters, including response to correspondence, authorize presentations to community, preparation and distribution of quarterly newsletter, maintenance of the District's website, and approve related proposals and contracts.
  - B. Capital Improvement Plan matters and status report, including scheduling, budgeting, and status of capital improvements and major rehabilitation/repair projects, approve environmental services proposals and contracts, approve work and task orders, approve design engineering proposals, authorize design, approve plans and specifications, authorize advertisement for bids and solicitation of proposals, review bids and proposals and award contracts, approve pay estimates, time extensions, change orders, and final acceptance,

and direct general manager to notify insurance company of acceptance, as appropriate, for the following:

- i. Rehabilitation project for Ditches B, B-1, and E, including the City of Sugar Land's Storm Sewer Outfall Improvements project.
  - ii. Ditch A Widening.
  - iii. New storm water pump station, including:
    - a. Contract No. 1 for pump procurement.
    - b. Contract No. 2 for back-up generator power.
    - c. Contract No. 3 for pump station construction.
    - d. Contract No. 4 for administration and operations building construction and Contract No. 5 for levee armor installation.
    - e. Contract No. 6 for demolition and electrical duct bank installation.
    - f. Approve, accept, convey, or release deeds, easements, license agreements, right of entry agreements, plats, and replats.
  - iv. Pump replacement at Michael "Mike" Thelen Pump Station (aka Pump Station F).
  - v. Michael "Mike" Thelen Pump Station expansion project.
  - vi. Flood monitoring system.
  - vii. Hydrologic and hydraulic analyses of drainage system.
  - viii. Drainage analysis and Steep Bank Creek outfall closure.
- C. District operation and maintenance activities, including work order status, technology matters, related proposals and agreements, unauthorized encroachments, damage to District facilities, levee inspection reports, insurance claims, and applications for disaster assistance.
- D. Perimeter levee operations and maintenance.
- E. Phase 2 perimeter levee fragility, reliability, and risk analyses, including report from Director McDonald regarding coordination with Fort Bend County and other perimeter levee participants.
- F. Emergency Preparedness Plan matters, including related proposals.
- G. Preparation of Hazard Mitigation Plan.
- H. Ditch H matters.
- I. Proposal for tax assessor/collector services from Fort Bend County.
10. Authorize update of Critical Load Spreadsheet.
11. Operation of District facilities, including mowing and agronomist matters, inspections, repairs, maintenance, and related proposals.
12. Engineering matters, including the following:
  - A. USACE Initial Eligibility Inspection and recommended action to address report findings.
  - B. Review and approval of plans for City of Sugar Land projects.

- C. Authorize engineer to prepare bond application and adopt Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Project and Bonds.
13. Approve, accept, convey, or release deeds, easements, license agreements, right of entry agreements, maintenance agreements, encroachment agreements, plats, and replats.
  14. Reports on national conferences; federal and state legislative, administrative guidance, and policy development activities, proposals, and litigation related to flood insurance, levee safety, floodplain management, and stormwater management, including Texas Water Development Board implementation of flood planning and financing legislation; Fort Bend Flood Management Association matters; and Greater Fort Bend Economic Development Council matters.
  15. Meeting schedule.
  16. Convene Executive Session to: (i) discuss purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code, and (ii) conduct consultation with attorney pursuant to Section 551.071, Texas Government Code.
  17. Reconvene in Open Session and authorize appropriate action regarding matters discussed in Executive Session.

  
Attorney for the District



Fort Bend County Levee Improvement District No. 2 reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.086 (Economic Development).